A close up of a sign

Description automatically generated

**APPLICATION FOR THE POST OF**:

For any section, please continue on separate sheet if required.

**Section 1: PERSONAL DETAILS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Surname** |  | **Title** |  |
| **First Name(s)** |  | | |
| **Address** |  | | |
| **Phone Numbers** |  | | |
| **Email** |  | | |

**Section 2: EMPLOYMENT**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name & Address of Employers** | **Position Held** | **From** | **To** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Section 3: EDUCATION**

|  |  |  |
| --- | --- | --- |
| **Name & Address of School / College** | **Examinations Taken** | **Grade** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Section 4: REFEREES**

**1. Current or Last Employer**

I am happy for you to / please do not contact this referee at this time.

|  |  |
| --- | --- |
| **Name** |  |
| **Position** |  |
| **Capacity in which known** |  |
| **Address** |  |
| **Email** |  |

**2. Other Referee**

|  |  |
| --- | --- |
| **Name** |  |
| **Position** |  |
| **Capacity in which known** |  |
| **Address** |  |
| **Email** |  |

**Section 5: DO YOU HAVE A CRIMINAL RECORD? YES** / **NO**

Due to the nature of the work, even spent convictions must be declared and Disclosure and Barring Service will carry out checks on successful applicants. If **YES**, please provide details below or on a separate sheet in sealed envelope marked **“IN CONFIDENCE”**.

|  |  |  |
| --- | --- | --- |
| **Date of Offence/s** | **Nature of Offence/s** | **Date Conviction Spent** |
|  |  |  |

**Section 6: INTERESTS AND HOBBIES**

**Section 7: BRIEFLY EXPLAIN WHY YOU WISH TO BE APPOINTED TO THIS POST**

Section 8: PLEASE OUTLINE ANY DISABILITY, HEALTH ISSUES OR PERSONAL CIRCUMSTANCES WHICH YOU MAY WISH TO BE TAKEN INTO ACCOUNT

**Section 9: OUTDOOR ACTIVITIES, QUALIFICATIONS & EXPERIENCE**

|  |  |  |
| --- | --- | --- |
| **ACTIVITY** | **QUALIFICATIONS** | **EXPERIENCE** |
| **Driving:**  Include details of any unspent convictions | **B (car) Y / N**  **D1 (Minibus) Y / N**  **D1E (+ Trailer) Y / N** |  |
| **First Aid** |  |  |
| **Powerboat** |  |  |
| **Sailing** |  |  |
| **Canoeing / Kayaking** |  |  |
| **Rock Climbing** |  |  |
| **Ropes Courses** |  |  |
| **Hill-Walking** |  |  |
| **Orienteering** |  |  |
| **Archery** |  |  |
| **Riding:** |  |  |
| **Bushcraft and Environmental Studies** |  |  |
| **Others** |  |  |
| **Working with people with disabilities** |  |  |

**Section 10: DATE AVAILABLE TO START WORK** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section 11: DECLARATION**

The information contained in this application form is, to the best of my knowledge, correct. I undertake to inform the Calvert Trust of any changes that may affect my application. I understand that information given will be checked, and in the event of my being employed, if any information is subsequently found to be false, it may result in immediate dismissal.

**SIGNED \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**